

SAN FRANCISCO BAY AREA SECTION 2003 ANNUAL REPORT

OFFICERS AND COMMITTEE CHAIRS

President: Dalene J. Whitlock, Mark E. Spencer
Past President: Bridget Smith, Dalene J. Whitlock
Vice President: Mark E. Spencer, David Parisi
Secretary: David Parisi, Rachel Donovan
Treasurer: David Parisi, Rachel Donovan
Membership Chair: Jerry Robbins/Mike Dahlin, Margaret Cortes
Student Chapter Coordinator: Robert Tigbao, Patty Camacho
Web Site Chair: Frank Penry, Britt Thesen
Career Guidance: Dalene J. Whitlock, Mark E. Spencer
Scribe: Rachel Donovan/Richard Haygood, Sam Tabibnia

MEMBERSHIP

Number	Membership Grade	Annual Dues Rate
215	Associate	\$10.00
43	Associate 10	\$10.00
2	Associate Retired	\$10.00
0	Associate Prepaid	
1	Associate Life	\$10.00
154	Member	\$10.00
75	Member 10	\$10.00
7	Member Retired	\$10.00
2	Member Prepaid	
23	Member Life	
17	Fellow	\$10.00
1	Fellow Retired	\$10.00
31	Fellow Life	\$10.00
3	Honorary	
44	Student	\$10.00
11	Institute Affiliate	\$10.00
0	Institute Affiliate Retired	\$10.00
	Section Affiliate	
2	Esteemed Colleague	

Membership Total: 632

FINANCIAL

Please Attach 2003 Income/Expense Statement.

Federal Employer Identification Number: 94-3104865
501(c)3:

Date Issued: 5-Dec-89

GOVERNANCE

Were changes made to your Bylaws during this reporting period? Yes No
If yes, please attach a copy of the new bylaws.

ACTIVITIES

Technical Projects:

List technical activities completed and those underway by title and format. For active projects, please indicate expected date of completion.

During the calendar year 2003, the section conducted two technical workshops on the topics Safe Routes to School and Intersection Signage. The section offered transportation professionals the opportunity to gather and learn from one another through nine luncheon meetings featuring presentations by experts in a wide variety of topics.

The section made great strides this year toward improving its web page. In 2003, the web page underwent a complete renovation and now features details of upcoming events, free local job postings, relevant local news, a page for the South Bay Transportation Officials Association (SBTOA)'s activities, minutes and presentation media from past meetings, photos and contact information of Board Members, and links to helpful resources.

Student Activities:

Please list activities completed and/or underway in support of Student Chapters.

Student outreach is a major priority for our section. Student presentations were the highlight of the April 2003 meeting, and the section sponsored three students' attendance (registration, airfare, and hotel costs) at the District 6 Meeting in Seattle, Washington. Throughout the year, the section encourages student participation in meetings and offers a discounted student lunch rate (\$5). The section raised nearly \$770 for student scholarships through a golf tournament in September and will be offering scholarships through the Technical Paper Competition next spring. To find out how our section can better serve the students' needs, the Student Outreach Committee met with students at several local universities and found out that what they really want from us ... mentors! In response, our section is currently launching a mentorship program that will pair I.T.E. professionals with students at local universities. Initial rollout of this innovative program is planned for Spring 2004.

Legislative Activities:

Please list issue and action associated with legislative activity.

"The School Safety Task Force" has developed a list of almost 100 educational, encouragement, enforcement, operational and engineering tools to encourage children to walk and bicycle to school and to create a more friendly environment for school commuting. The draft toolbox will be completed by April and submitted to a review panel of 30 people for review. The review panel consists of Bay Area practitioners who attended a focused workshop in 2003. The final product should be completed by Summer 2004.

In addition, the Traffic Circle Sign Technical Committee is developing professional recommendations for preferred signage for traffic circles.

MEETINGS

1. 16 January 2003 Luncheon Meeting, Attendance 62.

Principal Technical Topic: Bay Area Rapid Transit (BART) Planning Activities.

Technical Presentation Seminar Social Exhibit

2. February 2003 Technical Workshop.

Principal Technical Topic: Safe Routes to Schools.

Technical Presentation Seminar Social Exhibit

3. 20 February 2003 Luncheon Meeting, Attendance 98.

Principal Technical Topic: A Comparison of Transportation Simulation Models

Technical Presentation Seminar Social Exhibit

4. 20 March 2003 Luncheon Meeting, Attendance 37.

Principal Technical Topic: I.T.E. -- What's New in the West.

Technical Presentation Seminar Social Exhibit

5. 17 April 2003 Luncheon Meeting, Attendance 44.

Principal Technical Topic: S.F. Bay Area Student Presentations.

Technical Presentation Seminar Social Exhibit

6. 15 May 2003 Luncheon Meeting, Attendance 45.

Principal Technical Topic: The San Jose Airport Master Plan.

Technical Presentation Seminar Social Exhibit

7. 19 June 2003 Luncheon Meeting, Attendance 85.

Principal Technical Topic: I.T.S. in the Bay Area.

Technical Presentation Seminar Social Exhibit

8. Ongoing Technical Committee.

Principal Technical Topic: Traffic Circle Intersection Signs.

Technical Presentation Seminar Social Exhibit

9. 18 September 2003 Luncheon Meeting, Attendance 58.

Principal Technical Topic: Policy Choices in Regional Transportation.

Technical Presentation Seminar Social Exhibit

10. 26 September 2003 Golf Tournament, Attendance 50.

Principal Technical Topic: Not applicable.

Technical Presentation Seminar Social Exhibit

11. 16 October 2003 Luncheon Meeting, Attendance 81.

Principal Technical Topic: Status of Caltrans Projects and the Budget

Technical Presentation Seminar Social Exhibit

12. 20 November 2003 Luncheon Meeting, Attendance 53.

Principal Technical Topic: Context-sensitive Project Design in San Francisco.

Technical Presentation Seminar Social Exhibit

2003 Annual Report – Financial Statement

I.T.E. District 6 San Francisco Bay Area Section

Federal Employer Identification Number: 94-3104865

World Savings Bank, FSB

San Jose – Stevens Creek #005

San Jose, CA 95128

For bank information, call 408.248.4200

Beginning Balance – 01 January 2003 \$ 3,774.58

Income

(01 January – 31 December 2003)

2003 Membership Dues \$ 4,902.50

Gross Income from Meetings \$ 9,202.00

Gross Income from Golf Tournament \$ 4,255.00

Checking Account Interest Income \$ 10.72

Total Income \$ 18,370.22

Expenditures

(01 January – 31 December 2003)

Mail-outs for Meetings and Ballots \$ 1,495.15

Lunch Costs \$ 9,649.40

Golf Tournament Costs \$ 3,486.98

Sponsorship of Student Attendance at
District 6 Meeting in Seattle \$ 2,584.05

Plaques, Nametags, and Engraving \$ 280.03

Total Expenditures \$ 17,495.91

Ending Balance – 31 December 2003 \$ 4,648.89

2003 Net Income \$ 874.31